



Return to:
Rice University
 Office of Financial Aid-MS 12
 P. O. Box 1892
 Houston, TX 77251- 1892
 E-Mail: [fina@rice.edu](mailto: fina@rice.edu)
 Phone: 713-348-4958
 Fax: 713-348-2139

2017-2018
Non-Custodial Parent Profile Waiver Request Form

Financial information is required from both natural/adoptive parents to determine a student's financial aid award. By completing this form, you are requesting that an exception be made to the requirements of financial information from your non-custodial parent. Submission of this application does not guarantee that the request will be approved.

Student Information:

Name: _____ Rice Student ID _____

Permanent Address: _____

E-mail Address: _____ Telephone Number: _____ - _____ - _____

Non-Custodial Parent Information: (If any information is not known, please place "Unknown" in the appropriate blank.)

Non-Custodial Parent Name: _____

Address: _____

E-mail Address: _____ Telephone Number: _____ - _____ - _____

Occupation: _____ Employer: _____ No. of Yrs: _____

Marital status of your natural/adoptive parents: Divorced/Separated Never Married
 If divorced/separated, indicate year: _____

Has your non-custodial parent ever claimed you as a dependent on a federal tax return? Yes No
 If yes, indicate the most recent tax year that this occurred: _____

Has your non-custodial parent remarried? Yes No
 If yes, indicate year: _____ Spouse employed? Yes No

Does your non-custodial parent have other children from remarriage? Yes No
 If yes, indicate how many: _____

Frequency of Contact:

Have you had contact with your non-custodial parent in the last year? Yes No
 If no, indicate the last time you had contact with him/her: _____
 If yes, indicate the last time you had contact with him/her: _____

What was the method of the contact (letter, visit, phone call, etc.)? _____

Are there any legal orders that limit your non-custodial parent's contact with you? Yes No
 If yes, please attach documentation (i.e. divorce decree, restraining order and police report)

CONTINUED ON REVERSED SIDE

Child Support Information

Did/will your non-custodial parent pay child support?

Yes No

If yes, indicate the most recent amount:

\$ _____

Indicate the recent tax year it occurred:

If yes, was the child support paid court ordered?

Yes No

If no, indicate the last year and the amount he/she paid child support: \$ _____

Please provide any additional information that would help us to better understand the circumstances that you believe make it appropriate for us not to require any financial information or contribution from your non-custodial parent. Be sure to provide as much detail as possible and attach additional pages, if necessary. Attach applicable documentation to substantiate your circumstances. Examples of required documentation include court rulings and letters from third parties, other than family members (i.e., counselors, ministers or other professionals close to the situation).

Certification:

I, _____, certify that all the information provided on this form is true and
(Please Print)
complete to the best of my knowledge.

Student's Signature: _____ Date: _____

Custodial Parent's Signature: _____ Date: _____

Internal Use Only:

Committee Review Date: _____

Approved Denied - Initials: _____



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Non-Custodial Parent Profile Waiver Request Information

Types of waiver requests that may be considered:

- Documented abuse situations with your noncustodial parent.
- Legal orders that limit the noncustodial parent's contact with the student.
- No contact or support ever received from the noncustodial parent.

Examples of documents that may be required:

- Court documents or legal orders, as available.
- Copy of police report or restraining order
- Third part documentation – a written statement or letter from a counselor, a social worker, a teacher, or clergy who can verify your situation. Statements from family members or attorneys will not be accepted.

Types of waiver requests that will not be considered:

- Noncustodial parent refuses to complete the form.
- Divorce decree states that the noncustodial parent is not responsible for the student's educational expenses.

Instructions for submitting the Noncustodial Profile Waiver Request:

- Complete the form and attach the supporting documentation.
- All documents can be sent via mail, fax or email.

Please do not mail this page